

PRINCIPALS REPORT

On behalf of staff, I would like to welcome returning and new students and families to our 2022 school community. Students have had a smooth start to the year, where staff have supported them to focus on being powerful learners and the learning behaviours they need to develop to do their best.

High expectations for every student promotes intellectual engagement and self-awareness. At CSC, we have high expectations of our students to be confident learners, continuously improve and to reach their goals in a supportive and optimistic environment where students are taught at their point-of-learning. We ensure students are provided with learning that supports their progress where students can be accelerated into individual subjects or whole year levels.

Prior to the return of students, staff participated in a workshop with Michael Francis on **Developmental Assessment**. The primary goal of the work with Michael is to enable teachers to collaboratively write effective developmental rubrics. A secondary goal is to support the thinking about how the use of developmental rubrics and a developmental approach to learning and teaching can produce better outcomes for students and staff at CSC.

- Teachers move from being the owner of knowledge to empowering students to take the lead in their own learning.
- Rubric descriptors describe what quality looks like at a high level

I take this opportunity to congratulate the Year 12 students of 2021 who successfully gained entry to their preferred course at University, TAFE, were offered apprenticeships or entered the workforce.

The success of our students is a reflection of their focus and strength, their teachers' knowledge and commitment and of the support provided by their parents/carers. I congratulate the class of 2021, particularly given the constant interruptions to their learning from Covid during the final two years of secondary school

Special congratulations to Chloe Humphries (VCAL Dux) and Kate Tomkins (VCE Dux) for 2021. Chloe and Kate's hard work and resilience culminated in them receiving their awards.

Kate received an ATAR of 97.7 and was also the first student to receive a score of 50 in one of her subjects. We are very proud of them!

We wish our former students all the best for their futures and look forward to hearing of their successes.

Positive Relationships

Casterton Secondary College has embraced the principles of Restorative Justice to build a culture of mutual respect through the building of positive relationships by *accepting responsibility for decisions made, establishing trust with and between people and repairing any harm that may have been done.*

It is vital that **we all embrace these principles** and work together to build a positive culture of mutual respect.

Family involvement is an important and welcome part of Casterton Secondary College. It leads to a richer and more cohesive environment for both students and staff. There are many ways parents can be involved, both on a formal and an informal basis. **We welcome any assistance you can give.**

Informal involvement activities include - Helping with classroom activities, helping out with sports teams and events, assisting on excursions.

Formal involvement with the college includes:

- Becoming a member of the College Council or one of its sub-committees
- Responding to formal questionnaires / surveys, requests from the school.

Council Elections

An election is to be conducted for members (parents/carers and students) of the School Council of Casterton Secondary College.

All parents/carers and students are encouraged to consider nominating to be a parent/carer or student representative on our Governing Council.

Please refer to the information attached. Information for students is available at the front office.

I thank all members of council, who have been passionate advocates of Casterton Secondary College within the school, local and broader communities.

Effective communication reduces misunderstanding, provides a link between home and school to relay information and relies on all members of the school community to play their part in the process.

If you have any concerns regarding the welfare of your children, please contact the appropriate person. Below is a list of reasons for contacting the school and the **person to speak** to in the corresponding column.

Concern	Who to contact
Absences	<p>For absences where there is no exemption in place, a parent / carer must provide an explanation on each occasion to the school. Parents / carers should notify Casterton Secondary College of absences by: Contacting the front office by phone, XUNO message or email. Sending a note to the front office with the student on his / her return to school Note of explanation in Student Planner</p> <p>If a student is absent on a particular day and the school has not been previously notified by a parent / carer, or the absence is otherwise unexplained, Casterton Secondary College will notify parents by phone or XUNO message. Casterton Secondary College will attempt to contact parents / carers as soon as practicable on the same day of the unexplained absence, allowing time for the parent to respond.</p>
CSC Late Arrival/Early Leaver Process: <ul style="list-style-type: none">• All students late to school will present a signed note (or the school has been notified), from their parent/carer to the front office on arrival before they sign in and before home group.• All students who need to leave school early will present a signed note, from their parent/carer to the front office on arrival before home group.	
Bullying/Harassment	Years 7-9 Leader - Carina Barton Years 10-12 Leader - Renae Newell
Finance, school fees etc.	Business Manager - Renee Jukes
Careers advice	Careers Coordinator - Delma Fidler Relevant sub-school leader- Carina Barton or Renae Newell
Curriculum	Director of Teaching and Learning – Jo McKenzie
Home group	Home group teacher
Homework and subject	Subject teacher Relevant sub-school leader- Carina Barton or Renae Newell
Staff and general	Principal (Meridith Walker)

2022 Pupil Free Days

The following pupil free days for 2019 have been ratified by the College Council.

28 th January	2022 Preparation/ Curriculum development
31 st January	Curriculum development – Michael Francis (Developmental Assessment)
26 th April	Healthy Minds- professional learning
1 st August	Curriculum development
31 st October	Curriculum Development

Please refer to XUNO, website, newsletter and Facebook for information about what is happening at the college.

The mantra “**high expectations – no excuses**” will continue to underpin our daily business. Teachers will have high expectations of themselves and every student and accept no excuses; students will have high expectations of themselves and offer no excuses.

Maintaining high standards and “living” the school values of **Respect, Accountability and Persistence** are integral elements of our mantra.

As soon as our students step into the buildings, there will be an orderly, respectful and focused approach to learning.

Classrooms will reflect rigour, quality teaching and learning, respect and engagement.

There is a partnership between the school and home; one that shares a responsibility to ensure every student at Casterton Secondary College is receiving a high quality education in a safe and secure environment. Staff provide support and guidance during school hours whilst parents/carers provide support and guidance beyond school hours. We value this partnership.

Casterton Secondary College is a successful school, a school that uses a cycle of continuous improvement to ensure the success of every student; a school that uses innovative methods to engage students with their learning, in an applied way.

Casterton Secondary College is a school that I’m proud of and every member of staff is proud of. Why would anyone want to attend another school?

Meridith

2022 YEAR 7

Carina Barton.

We welcomed our new cohort of year seven students recently and I'm pleased to report they have settled very well into their classes.

This was undoubtedly helped by the orientation day we held on their first day and the school swimming carnival taking place only a few days after they started. Our new students all entered into the spirit of the day, participating in events, and getting involved in the friendly inter-house rivalry. We believe this is a rewarding feature of our school, as it helps develop a competitive spirit and create new friendships, both essential in a students' future development.

We look forward to sharing the next six years together as they grow and develop in a safe and positive learning environment.



BACK- Harry Butterworth, Caleb Stone, Makayla Rees, Rachel Forbes, Elly Needham, Ruby Williams, Ginny Herbert, Josh Hutchins Copeland, Brooke Humphries,

FRONT- Henry Robins, Nate Longhurst, Lachie Auld, Billy Rhook, Jake McCombe, Jensen Soulsby, Eily Taylor, Ella McKinnon, Emily Budd

SCIENCE

Brett VanAs

Science students have had an exciting start to the year.

Year 7 have been introduced to Agricultural Science, getting an overview of the different areas and products.

Year 8 has two classes with one finishing their Cells topic and the other learning about the scientific method via balloon rockets.

Year 9 students are learning about Tectonic plates and are pictured modelling the movement at different plate boundaries as the cause of earthquakes and volcanoes.

In Year 10 we are learning about the Periodic table and Chemical bonding in preparation for studying Chemical reactions in the context of wine making.

In VCE we have students studying both Chemistry and Biology



Mav Parsons & Reghan Parsons



Lachie Johns & Dylan Munro

Care Safety and Welfare of Students

At Casterton Secondary College we are committed to the Care, Safety and Welfare of our Students.

As such, we have a number of policies, all of which have been approved by our School Council, which demonstrate our commitment to the Care Safety and Welfare of Students.

These policies are on our website in the Policy section under the heading Child Safety and Welfare.

I recommend that you periodically visit our website to read these, other policies and information about your college.

J. Webb

HOUSE SWIMMING 2022

Joey McArlein

Friday Feb 4th marked the start of the sporting year, kicking off with the annual house swimming sports at the Casterton Memorial Swimming Pool. The day started off with sunny skies and this was consistent throughout the day. The participation of students was the consistent theme from start to end. It was great to see students jump out of their comfort zone and compete in an activity that can seem unnerving to some. Special mention to the winners of the "Best House Spirit" and their awesome costumes, showing that success can come from how you get in the pool, as well as how you get through the pool.

The successful swimmers through the day gained the title of age group champion for their efforts, the following students were awarded this:

13s and under

- Makayla Rees
- Nate Longhurst

14s and under

- Olivia Nolte
- Phoenix Lyyke

15s and under

- Indi Longhurst
- Josh Jones

16s and under

- Sarah Camilleri
- Sid Herbert

17-21s and under

- Marissa Jamieson
- Riley Munro

In regard to the overall house winner, this year took a trend of recent years, with Glenelg comfortably taking home the plaque. The final totals for each house were:

Glenelg: 384

Muntham: 262

Wannon: 473

A massive thank you needs to go to the staff at the Casterton Swimming Pool and the Swimming Club itself, their preparation and equipment was second to none on the day. The trio of staff, parents, and student helpers need to be thanked, as without this input, days like these are simply not positive and enjoyable, nor are they even possible.

Thank you very much

Mr McArlein

AGE GROUP CHAMPIONS



Age Group Champions L-R

Riley Munro, Marissa Jamieson, Sid Herbert, Sarah Camilleri, Josh Jones, Emily Eastman, Phoenix Lykke, Olivia Nolte, Nate Longhurst, Makayla Rees



House captains Makayla & Amber accept the plaque on behalf of winning House WANNON



Getting into the spirit is Makayla & Ebany

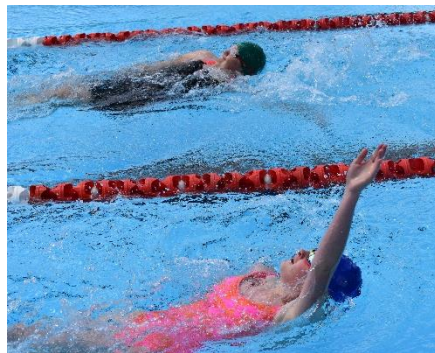


Riley Munro gets a good start to his backstroke heat

RIGHT-
Jensen Soulsby Gets behind his house and also claims first prize as best dressed



SPORTS PHOTOS



CAREERS INFORMATION

Delma Fidler

Welcome back to 2022. Although our year 12 students have just returned, it is important to start making appointments to discuss their pathway options. Information will be posted on XUNO and shared in the newsletter. However, students and parents/ guardians are ultimately responsible for following up opportunities and information as required.

Scholarships

While some scholarships are based on academic merit, others look at leadership, sporting achievements or community involvement. There are also scholarships focused on specific criteria, including financial disadvantage and hardship, indigenous background and students affected by remoteness and distance. Scholarships can also be accessed through the VTAC process, which will be explained in-depth later in the year.

Handy tips for applying.

Check your eligibility:

Writing an application takes time so first up make sure you are eligible for the scholarships you want to apply for.

Some scholarships are based on certain criteria such as gender, ethnicity, your chosen course of study, disability, financial situation or where you live.

Know the closing date: Don't wait until the last minute or try and rush through an application when you are in the middle of exams.

Address the criteria: Scholarship applications will need a range of information, from financial details through to your academic and social achievements. Ensure you meet and address all the criteria in your application.

Use the help around you: Tap into your school and community network to get help with the application process. Remember to get someone else to read over your application for any errors.

Apply, apply, apply: You can apply for as many scholarships as you like, so make the most of the opportunities. Remember, if you don't give it a go, you'll never know.

The following link provides invaluable information regarding available scholarships and the application process. <https://cef.org.au/scholarships-guide/>

VCAL

The majority of the VCAL students have commenced their placements and courses. Students generally attend placement on a Friday and undertake their courses either face-to-face or online on a Tuesday. We thank the community businesses who take the time to place a student and impart their skills and knowledge to them. Parents and students are reminded of the following:

- **Students are required to attend school events.** House athletics (4/3/22) and GD athletics sports (11/3/22) if they are in our team.
- Sick days: students must **PHONE not text their employer and notify the college if unable to attend work or TAFE.**
- No accessing phones during work.
- Adhere and maintain confidentiality within the workplace including the use of social media.
- Maintain a positive and productive work ethic.
- Fulfil TAFE and schoolwork requirements.
- Comply with the school attendance policy

SCHOOLS' PRIVACY POLICY

The Department of Education and Training (which includes all Victorian government schools, central and regional offices) values the privacy of every person and is committed to protecting information that schools collect.

All staff, service providers (contractors) and agents, (whether paid or unpaid) of the Department, and this Victorian government school (**our school**), must comply with Victorian privacy law and this policy.

In Victorian government schools the management of 'personal information' and 'health information' is governed by the *Privacy and Data Protection Act 2014* (Vic) and *Health Records Act 2001* (Vic) (collectively, **Victorian privacy law**).

This policy explains how our school collects and manages personal and health information, consistent with Victorian privacy law.

CURRENT VERSION OF THIS POLICY

This policy will be regularly reviewed and updated to take account of new laws and technology and the changing school environment when required. Please ensure you have the current version of this policy.

DEFINITIONS

Personal information is information or opinion, whether true or not, about a person whose identity is apparent, or can reasonably be ascertained, from the information or opinion – that is recorded in any form. For example, a person's name, address, phone number and date of birth (age). De-identified information about students can also be personal information.

Health information is information or opinion about a person's physical, mental or psychological health or disability, that is also personal information – whether in writing or not. This includes information or opinion about a person's health status and medical history, immunisation status and allergies, as well as counselling records.

Sensitive information is information or opinion about a set of specific characteristics, including a person's racial or ethnic origin, political opinions or affiliations, religious beliefs or affiliations, philosophical beliefs, sexual preferences or practices; or criminal record. It also includes health information.

WHAT INFORMATION DO WE COLLECT?

Our school collects the following type of information:

- information about students and their family, provided by students, their family and others
- information about job applicants, staff, volunteers and visitors; provided by job applicants, staff members, volunteers, visitors and others.

HOW DO WE COLLECT THIS INFORMATION?

Our school collects information in a number of ways, including:

- in person and over the phone: from students and their family, staff, volunteers, visitors, job applicants and others
- from electronic and paper documentation: including job applications, emails, invoices, enrolment forms, letters to our school, consent forms (for example: enrolment, excursion, Student Support Services consent forms), our school's website or school-controlled social media
- through online tools: such as apps and other software used by our school
- through any CCTV cameras located at our school.

Collection notices

When our school collects information about you, our school takes reasonable steps to advise you of certain matters. This includes the purpose of the collection, and how to access, update and correct information held about you. For information about students and their families, a collection notice is provided to parents (or mature minor students) upon enrolment.

Unsolicited information about you

Our school may receive information about you that we have taken no active steps to collect. If permitted or required by law, our school may keep records of this information. If not, we will destroy or de-identify the information when practicable, lawful and reasonable to do so.

WHY DO WE COLLECT THIS INFORMATION?

Primary purposes of collecting information about students and their families

Our school collects information about students and their families when necessary to:

- educate students
- support students' social and emotional wellbeing, and health
- fulfil legal requirements, including to:
 - take reasonable steps to reduce the risk of reasonably foreseeable harm to students, staff and visitors (duty of care)
 - make reasonable adjustments for students with disabilities (anti-discrimination law)
 - provide a safe and secure workplace (occupational health and safety law)
- enable our school to:
 - communicate with parents about students' schooling matters and celebrate the efforts and achievements of students
 - maintain the good order and management of our school
- enable the Department to:
 - ensure the effective management, resourcing and administration of our school
 - fulfil statutory functions and duties
 - plan, fund, monitor, regulate and evaluate the Department's policies, services and functions
 - comply with reporting requirements
 - investigate incidents in schools and/or respond to any legal claims against the Department, including any of its schools.

Primary purposes of collecting information about others

Our school collects information about staff, volunteers and job applicants:

- to assess applicants' suitability for employment or volunteering
- to administer employment or volunteer placement
- for insurance purposes, including public liability and WorkCover
- to fulfil various legal obligations, including employment and contractual obligations, occupational health and safety law and to investigate incidents
- to respond to legal claims against our school/the Department.

WHEN DO WE USE OR DISCLOSE INFORMATION?

Our school uses or discloses information consistent with Victorian privacy law, as follows:

1. for a **primary purpose** – as defined above
2. for a related **secondary purpose** that is reasonably to be expected – for example, to enable the school council to fulfil its objectives, functions and powers
3. with **notice and/or consent** – including consent provided on enrolment and other forms
4. when **necessary to lessen or prevent a serious threat** to:
 - a person's life, health, safety or welfare
 - the public's health, safety or welfare
5. when **required or authorised by law** – including as a result of our duty of care, anti-discrimination law, occupational health and safety law, reporting obligations to agencies such as Department of Health and Human Services and complying with tribunal or court orders, subpoenas or Victoria Police warrants
6. to investigate or report **unlawful activity**, or when reasonably necessary for a specified **law enforcement** purpose, including the prevention or investigation of a criminal offence or seriously improper conduct, by or on behalf of a law enforcement agency
7. for Department **research or school statistics** purposes

8. to establish or respond to a **legal claim**.

A unique identifier (a CASES21 code) is assigned to each student to enable the school to carry out its functions effectively.

STUDENT TRANSFERS BETWEEN VICTORIAN GOVERNMENT SCHOOLS

When a student has been accepted at, and is transferring to, another Victorian government school, our school transfers information about the student to that school. This may include copies of the student's school records, including any health information.

This enables the next school to continue to provide for the education of the student, to support the student's social and emotional wellbeing and health, and to fulfil legal requirements.

NAPLAN RESULTS

NAPLAN is the national assessment for students in years 3, 5, 7 and 9, in reading, writing, language and numeracy.

When a student transfers to another Victorian government school, their NAPLAN results are able to be transferred to that next school.

Additionally, a student's NAPLAN results are able to be provided to the student's previous Victorian government school to enable that school to evaluate their education program.

RESPONDING TO COMPLAINTS

On occasion our school, and the Department's central and regional offices, receive complaints from parents and others. Our school and/or the Department's central or regional offices will use and disclose information as considered appropriate to respond to these complaints (including responding to complaints made to external organisations or agencies).

ACCESSING YOUR INFORMATION

All individuals, or their authorised representative(s), have a right to access, update and correct information that our school holds about them.

ACCESS TO STUDENT INFORMATION

Our school only provides school reports and ordinary school communications to parents who have a legal right to that information. Requests for access to other student information must be made by making a Freedom of Information (FOI) application through the Department's Freedom of Information Unit (see below).

In some circumstances, an authorised representative may not be entitled to information about the student. These circumstances include when granting access would not be in the student's best interests or would breach our duty of care to the student, would be contrary to a mature minor student's wishes or would unreasonably impact on the privacy of another person.

ACCESS TO STAFF INFORMATION

School staff may first seek access to their personnel file by contacting the principal. If direct access is not granted, the staff member may request access through the Department's Freedom of Information Unit.

STORING AND SECURING INFORMATION

Our school takes reasonable steps to protect information from misuse and loss, and from unauthorised access, modification and disclosure. Our school stores all paper and electronic records securely, consistent with the Department's records management policy and information security standards. All school records are disposed of, or transferred to the Public Records Office Victoria, as required by the relevant Public Records Office Standard.

When using software and contracted service providers to manage information, our school assesses these according to the appropriate departmental processes. One example of this is that staff passwords for school systems are strong and updated on a regular basis, consistent with the Department's password policy.

UPDATING YOUR INFORMATION

We endeavour to ensure that information about students, their families and staff is accurate, complete and up to date. To update your information, please contact our school's general office.

FOI AND PRIVACY

To make a FOI application contact:



School procedures for the bushfire season Fire danger ratings and warnings are used in Victoria to provide clear direction on the safest options for preserving life. Schools and children's services listed on the DET Bushfire At-Risk Register (BARR) will be closed when a Code Red fire danger rating day is determined in their Bureau of Meteorology district. ***Our school has been identified as being one of those at high bushfire risk and is listed on the BARR.*** Where possible, we will provide parents

with up to four days' notice of a potential Code Red day closure by letter or phone and on our sign on the front lawn of the school. A Code Red day will be determined by the Emergency Management Commissioner no later than 1.00 pm the day before the potential closure. Once we are advised of the confirmation of the Code Red day, we will provide you with advice before the end of the school day. **Once confirmed, the decision to close will not change, regardless of improvements in the weather forecast.** This is to avoid confusion and help your family plan alternative care arrangements for your child. It is also important to note that:

- No staff will be on site on days where the school is closed due to a forecast Code Red day.
- School camps will be cancelled if a Code Red fire danger rating day is determined for the Bureau of Meteorology district in which the camp is located.
- As a bus co-ordinating school all bus routes will be cancelled.
- Depending on which Bureau of Meteorology district is impacted bus route cancellations may affect our school.

On these Code Red days families are encouraged to enact their Bushfire Survival Plan – **on such day's children should never be left at home or in the care of older children.**

For those of us living in a bushfire prone area, the CFA advise that when Code Red days are forecast, the safest option is to leave the night before or early on the morning of the Code Red day.

As part of preparing our school for potential hazards such as fire, we have updated and completed our Emergency Management Plan.

What can parents do?

- Make sure your family's bushfire survival plan is up-to-date and includes alternative care arrangements in the event that our school is closed.
- Ensure we have your current contact details, including your mobile phone numbers. Keep in touch with us by reading our newsletters, Skoolbag app, by checking our website www.casterton.vic.edu.au and by talking to Assistant Principal, John Webb about our emergency management plan.
- Most importantly at this time of year, if you're planning a holiday or short stay in the bush or in a coastal area, you should check warnings in advance of travel and remain vigilant during your stay.
- If your child is old enough, talk to them about bushfires and your family's bushfire survival plan.
- You can access more information about children's services closures on the Department of Education and Training website – see <http://www.education.vic.gov.au/about/programs/health/pages/closures.aspx>

For up-to-date information on this year's fire season, visit the CFA website at www.cfa.vic.gov.au or call the 24-hour Victorian Bushfires Information Line on 1800 240 667.

EVERY DAY COUNTS

Secondary School Attendance

Going to school every day is the single most important part of your child's education. Students learn new things at school every day – missing school puts them behind.

Why it's important

We all want our students to get a great education, and the building blocks for a great education begin with students coming to school each and every day.

Students develop good habits by going to school every day – habits that are necessary to succeed after school, whether in the workplace or in further study.

Missing school can have a big impact on students academically and socially. It can affect their test results, including VCE, and, just as importantly, it can affect their relationships with other students, and lead to social isolation.

There is no safe number of days for missing school – each day a student misses puts them behind, and can affect their educational outcomes.

Each missed day is associated with falling behind in subject topics and assessment tasks, and lead to fewer subject choices and may impact on achievement in years 11 and 12.

Getting in early

It's never too late to improve attendance – going to school more often can lead to better outcomes. Even at Year 9, when attendance rates for all students are lowest, going to school more often can make a big difference. Every day counts.

Schools are there to help – if you're having attendance issues with your child, speak to your school about ways to address those issues.

What we can do

The main reasons for absence are:

Sickness – There are always times when students need to miss school, such as when they're ill. It's vital that they're only away on the days they are genuinely sick, and setting good sleep patterns, eating well and exercising regularly can make a big difference.

"Day off" – Think twice before letting your child have a "day off" as they could fall behind their classmates – every day counts.

Truancy – This is when students choose not to go to school without their parent's permission. There can be many reasons for truancy; the best way to address this is for schools and parents to work together.

While all absences are bad for academic performance, unexcused absences are a much stronger indicator of lower reading and maths achievement.

If for any reason your child must miss school, there are things you can do with your school to ensure they don't fall behind:

- Speak with your home room teacher or year level coordinator and find out what work your child needs to do to keep up.
- Develop an absence learning plan with your teacher and ensure your child completes the plan.

Remember, every day counts. If your child must miss school, speak with your home room teacher or year level coordinator as early as possible.

Openly communicating with your child's school about all absences is a good way to prevent attendance issues being escalated to a School Attendance Officer. A School Attendance Officer is a Department of Education and Early Childhood Development Regional Director who has authority to follow up attendance issues. Attendance issues that are escalated can lead to an Infringement Notice.

If you're having attendance issues with your child, please let your year level coordinator, principal or other relevant staff member know so you can work together to get your child to school every day.

Further information For more information and resources to help address attendance issues, visit:

www.education.vic.gov.au/school/parents/behaviour/Pages/studentattendance.aspx

P: 03 55811 588

facebook.com/castertonsecondarycollege

Every Day Counts – Students **MUST** strive for 100% attendance

1 or 2 days absent a week doesn't seem much but

He / She is only missing just	That equals....	Which is	and over 13 years of schooling that's	Which means the best your child can perform is ...
1 day per fortnight	20 days per year	4 weeks per year	Nearly <u>1.5 years</u>	Equal to finishing in year 11
1 day per week	40 days per year	8 weeks per year	Over <u>2.5 years</u>	Equal to finishing in year 10
2 days per week	80 days per year	16 weeks per year	Over <u>5 years</u>	Equal to finishing in year 7
3 days per week	120 days per year	24 weeks per year	Nearly <u>8 years</u>	Equal to finishing at year 4

Being On Time to School and Class Counts

Just a little bit late doesn't seem much but

He / She is only missing just	That equals....	Which is	and over 13 years of schooling that's
10 minutes per day	50 minutes per week	Nearly 1.5 weeks per year	Nearly <u>Half a year</u>
20 minutes per day	1 hour 40 minutes per week	Over 2.5 weeks per year	Nearly <u>1 year</u>
Half an hour per day	Half a day per week	4 weeks per year	Nearly <u>1 and a half years</u>
1 hour per day	1 day per week	8 weeks per year	Over 2 <u>and a half years</u>

Did you know your child's best learning time is the start of the school day?

That's when every minute counts the most!!

SCHOOL COUNCIL ELECTION PROCESS AND TIMETABLE 2022

Name of the school: CASTERTON SECONDARY COLLEGE

EVENT	DATE
a) Notice of election and call for nominations	Tuesday 15 th February 2022
b) Closing date for nominations	Tuesday 22 nd February 2022
c) Date by which list of candidates and nominators will be posted	Thursday 24 th February 2022
d) Date by which ballot papers will be prepared and distributed	On or before Tuesday 1 st March 2022
e) Close of ballot	Tuesday 8 th March 2022
f) Vote count	Thursday 10 th March 2022
g) Declaration of ballot	Friday 11 th March 2022
h) Special council meeting to co-opt Community members (the principal will preside)	Monday 21 st March 2022
i) First council meeting to elect office bearers (the principal will preside)	Monday 21 st March 2022

Tuesday 14th February 2022

Notice of Election and call for Nominations

An election is to be conducted for members of the School Council of Casterton Secondary College.

Nomination forms are available from the front office from Tuesday 15/02/2022 and must be lodged by 4:00pm on 22/02/2022.

A ballot (if required) will close at 4:00pm on 1/03/2022.

Following the closing of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows:

Membership category	Term in office	Number of positions
Parent member	2 years from the day after the date of the declaration of the poll in 2022 to and inclusive of the date of the declaration of the poll in 2024	2
Parent member	1 year from the day after the date of the declaration of the poll in 2022 to and inclusive of the date of the declaration of the poll in 2023	1

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Meridith Walker

Principal

Casterton Secondary College

Tuesday 15th February 2022

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Membership category	Term in office	Number of positions
Student member	1 years from the day after the date of the declaration of the poll in 2022 to and inclusive of the date of the declaration of the poll in 2023	2

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Meridith Walker

Principal

Casterton Secondary College

WHAT IS A SCHOOL COUNCIL AND WHAT DOES IT DO?

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the key directions of a school within statewide guidelines. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

Who is on the school council?

For most primary school councils, there are three possible categories of membership:

- A mandated elected Parent category – more than one-third of the total members must be from this category. Department employees can be Parent members at their child's school as long as they are not engaged in work at the school.
- A mandated elected school employee category – members of this category may make up no more than one-third of the total membership of school council. The principal of the school is automatically one of these members.
- An optional community member category – members are co-opted by a decision of the council because of their special skills, interests or experiences. Department employees are not eligible to be community members.

A small number of school councils have Nominee members.

For all schools with a Year 7 and above cohort, there is an additional category of membership:

A mandated elected student member category, with two positions.

Generally, the term of office for all members is two years. The term of office of half the members expires each year, creating vacancies for the annual school council elections.

WHY IS PARENT MEMBERSHIP SO IMPORTANT?

Parents on school councils provide important viewpoints and have valuable skills that can help shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

DO I NEED SPECIAL EXPERIENCE TO BE ON SCHOOL COUNCIL?

Each member brings their own valuable life skills and knowledge to the role. Councilors may need to develop skills and acquire knowledge in areas that are unfamiliar to them. What you do need is an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

HOW CAN YOU BECOME INVOLVED?

The most obvious way is to vote in the elections, which are held in Term one each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

In view of this, you might consider

- standing for election as a member of the school council
- encouraging another person to stand for election.

WHAT DO YOU NEED TO DO TO STAND FOR ELECTION?

The principal will issue a Notice of Election and Call for Nominations following the commencement of Term one each year. All school council elections must be completed by the end of March unless the usual time line has been varied by the Minister.

If you decide to stand for election, you can arrange for someone to nominate you as a candidate or you can nominate yourself in the Parent category.

Department employees whose child is enrolled in a school in which they are not engaged in work are eligible to nominate for parent membership of the school council at that school.

Once the nomination form is completed, return it to the principal within the time stated on the Notice of Election.

You will receive a Nomination Form Receipt in the mail following the receipt of your completed nomination.

Generally, if there are more nominations received than there are vacancies on council, a ballot will be conducted during the two weeks after the call for nominations has closed.

REMEMBER

- Ask at the school for help if you would like to stand for election and are not sure what to do
- Consider standing for election to council this year
- Be sure to vote in the elections.

Contact the principal for further information.

Coleraine and District Hockey Club



AGM on Tuesday 8th March 2022

7.00pm at The National Hotel Coleraine

(6pm for dinner if your keen)

PLAYERS WANTED

- **Interested in playing or learning? (7yrs+ incl adults)**
- **New Members always Welcomed!**
- **U10, U13, U16, Men's and Ladies Divisions.**
- **All games at Pedrina Park in Hamilton.**
- **Training varies between Coleraine and Hamilton.**

Please call/text Bobbie McLean 0402009977 to RSVP, ask questions or express your interest.

the last 50 stroke

for an amazing bloke

SAT. FEB 19. 2022

**Quick Shear
& Music Night**
+ loads of activities

Gates open 3pm | \$5 entry pp
Coleraine Showgrounds

Classic vehicle display

Sheep dog display 4-7pm

Goods & Services Auction

Kids entertainment 4-8pm

Jamie & Kim's mobile zoo + Face painting
Gokarts + Bouncy castle + Bungee run + Slide
(twist bands to be purchased for unlimited kids stuff)

Quick shear from 5pm 1st prize \$1500

Sponsored Event

Food

BBO

food van

slushy

fairy floss



For more info

COVID QR on entry NO BYO



tickets

+ donations
quick shear entry



PHOTOGRAPHY COMPETITION

'SHOW ME CASTERTON'



The Casterton Community Centre is holding a photography competition. The top 3 winning photographs from each category will be included in our 2023 calendar.

THE CATEGORIES ARE:

AGE: 8-12YRS - ANIMALS AND PLANTS

AGE: 13-18YRS - SPORTS AND SOCIAL

AGE: OVER 18'S - BUILDINGS AND LANDSCAPES



THE PRIZES FOR THE WINNING ENTRIES ARE:

1ST PRIZE - \$100

2ND PRIZE - \$50

3RD PRIZE - \$25

Use your camera or use your phone to take the picture relevant to your category, fill out the application form and return both to nh@ochcasterton.com.au (All photos must be high resolution jpeg format)

Closing date 5pm, 2nd October.