

## Process for Unit 3/4 Students choosing not to sit their exams

Casterton Secondary College normally expects all students studying VCE Unit 3 & 4 subjects to undertake their end of year exam/s. Students are encouraged to reach their maximum academic potential and sitting the exams gives students a grade for their dedicated work. Sitting the full set of VCE exams generates an Australian Tertiary Admissions Rank (ATAR) for the student, keeps their future options open and increases their chances of entry to further education courses.

VCAL students do not obtain an ATAR score as they do not complete the required allocation of VCE subjects, however they are encouraged to sit the exam in their VCE subject/s to obtain their study score/s. The satisfactory completion of VCE units contributes credit points towards the student's VCAL. Students who choose not to sit their exam/s will not receive grades on their final statement of results.

### **STEPS**

1. Pathway options discussed at Year 12 student and parent meeting in February.
2. Student, parent, Assistant Principal, Educational Leader Senior Years and Careers Coordinator have ½ hour appointment in February.
3. Throughout year, students work with Careers Coordinator to establish their post-secondary schooling opportunities and bring resumes up to date.
4. Early June a meeting of all year 12 VCAL students to discuss their exam pathway options.
5. VCAL students choosing not to sit the exam/s in their VCE subject/s and their parents/guardians must attend a meeting to discuss the implications of not sitting their exam/s. Students making this decision early June will not sit the GAT. Students must have discussed their pathway options with Careers Counsellor. Go to step 7.
6. Last week of term 3 VCE students choosing not to sit the exams in all their VCE subjects must, with their parents, attend a meeting to discuss the implications of not sitting their exams. Students need to have a predetermined career pathway, which includes documented discussions and research of career options and/or have medical grounds to make this decision. Not sitting the exams limits their option to gain an ATAR and go directly to University.
7. Parents complete and return the permission form to Senior School Leader.