

## Students not sitting their final exam/s

Casterton Secondary College normally expects all students studying VCE Unit 3 & 4 subjects to undertake their end of year exam/s. Students are encouraged to reach their maximum academic potential and sitting the exams gives students a grade for their dedicated work. Sitting the full set of VCE exams generates an Australian Tertiary Admissions Rank (ATAR) for the student, keeps their future options open and increases their chances of entry to further education courses.

VCAL students do not obtain an ATAR score as they do not complete the required VCE subject combination, however they are encouraged to sit the exam in their VCE subject/s to obtain their study score/s. The satisfactory completion of VCE units contributes credit points towards the student's VCAL. Students who choose not to sit their exam/s will not receive grades on their final statement of results.

Students who do not sit their exam/s can still graduate with their VCE/VCAL certificate by satisfactorily completing all subject Outcome requirements. Outcomes are assessed continually throughout the year in the form of School Assessed Coursework, School Assessed Tasks and a range of assessment tasks (Please refer to our VCE/VCAL Student policy for further detail on satisfactory completion of units). Students considering not sitting one or more of their exams must follow the Not Sitting Exams process, which requires a parent meeting with the student, the Careers Advisor, the Assistant Principal and the Senior Years Educational Leader, to ensure the student and their parent/s understand the implications of not sitting an exam/s. The student must have documented career pathway discussions with the Careers Advisor. Students should also have a pre-determined pathway established to consider not sitting their exam/s.

Whilst Casterton Secondary College encourages all students to sit their final VCE exam/s, the final decision not to sit the VCE exam/s will remain with the student and their family.

Students and their parents must sign the permission form below to acknowledge their understanding that the student will not receive study scores and/or their ATAR score by deciding not to sit their VCE exam/exams. By signing the form students and parents are also agreeing that the prescribed process has been followed and they are absolutely clear about the implications.

---

### PARENT PERMISSION FOR STUDENTS NOT TO SIT VCE EXAM/S

Casterton Secondary College encourages all students to sit their end of year exam/s. However, if a student chooses not to sit their exam/s the college requires the students to return this form. If students elect not to undertake their exam/s, they will not receive any study scores but may still obtain their VCE or VCAL certificate if the requirements of subject Outcomes are satisfactorily completed.

We have read and understood the above information and followed the designated process.

Name of Student \_\_\_\_\_ Student signature \_\_\_\_\_

List subject/s where the exam/s will NOT be sat: \_\_\_\_\_

---

Name of parent/guardian \_\_\_\_\_ Phone: \_\_\_\_\_

Signature parent/guardian \_\_\_\_\_ Date: \_\_\_\_\_